Perspectives
We live a Disciplined Life.®

PCS Network Remote Learning Spring 2020

Perspectives Charter Schools provide students with a rigorous and relevant education, based on the ethical principles of A Disciplined Life®, preparing them for life in a changing world and helping them further become intellectually reflective, caring and ethical people engaged in a meaningful life.

Our SY1920 Blueprint and Goals are:

	Strategic Focus	End of Year Goal
Academic Rigor	Excellent Instructional Practices Strong Student Supports	Students to and through college/career; Level 1+ schools.
ADL	Safe and Supportive ADL Environment	Students to and through college/career; Level 1+ schools
Experiential Learning	Student and family enrichment	Students to and through college/career; Level 1+ schools

PCS Remote Learning Goals and Outcomes

- To provide an academically rigorous learning experience in a safe and supportive ADL environment for all of the students of Perspectives via virtual and other remote means in a way that respects the needs of our families and our staff.
- To establish and practice consistent communications with students, families, and staff to understand how the health emergency is impacting them.
- To ensure that all students, families, and staff feel connected to their school and work community.

Remote Learning Model

	Teachers/Staff are able to work/teach full-time from home
For students with access to a computer and internet at home	Run school remotely during normal hours while minimizing the change and narrowing the focus.
For students without access to a computer or internet at home.	Print materials for students who do not have a computer/ internet at home and run the program via phone and paper copies

Systems and Procedures SY1920: Communication Systems

The Perspectives Network Leadership approved and communicated the transition to Remote Learning in alignment to State/City guidelines.
The communication plan is as follows:
- CEO initiates
- School Phone Trees
    - Robo Calls to Staff and Families
    - Emails to Staff and Families
- PCS School Leadership Teams
    - Communication to Staff, Students, and Families: first and on-going.

Ongoing and Regular Communication Systems During Remote Learning involves:
- PCS Leadership Team
    - Collaborative Network Communication Draft and Approved by CEO
    - Network Communications
        - From CEO to Staff
        - From Principals to Staff
    - Weekly Network Leadership Meeting
- PCS School Leadership Teams
    - Communication to Staff, Students, and Families: first and on-going.
- Zoom Meetings

- School Leaders + Staff
- School Leaders + Parents
- School Leaders + Students

Teacher and Staff Collaboration and Professional Development

Teachers and Staff will engage in ongoing collaboration and professional development through the following ways:
- School Leaders: Weekly Staff Meetings for Collaboration and Communication.
- Culture Teams: Weekly/bi-weekly culture team meetings for collaboration and professional development.
- Instructional Leaders: Weekly/Bi-weekly content team meetings for collaboration and professional development.
- Instruction Leaders: Weekly/Bi-Weekly one-on-one coaching meeting with teachers for feedback and professional development.
- Asynchronous: Professional development via webcasts and other recorded tools with follow-up from leaders--ongoing.
- Synchronous: Professional development for PCS Network Staff: May and June.

Digital Tools for Remote Learning

The following tools will be utilized for Remote Learning:

- Google Classroom
  - Used for core classes and electives
  - Teacher facilitated for assigning work, giving feedback, and grading
  - Mix of recorded instruction and instructional resources
- Summit
  - Used for core classes and electives
  - Teacher facilitated for assigning work, giving feedback, and grading
  - Recorded instruction
- Zoom
  - Used for core classes and electives
  - Teacher facilitated for assigning work, giving feedback, and grading
  - Mix of recorded instruction and instructional resources
  - Virtual office hours
  - Virtual tutoring

○ Virtual small group instruction

Remote Learning Technology and Tech Support

Perspectives recognizes the digital divide within our community and has, and will continue to, take steps to provide PCS students and families in need with devices and internet access.   If students are in need of assistant with devices, they may email familysupports@pcsedu.org.   If students are in need of technical assistance, they can reach out to it@pcsedu.org.

Remote Learning Pacing Implementation Plan

The following outlines the remote learning pacing implementation plan at Perspectives:

- March 16, 2020:
  - PCS shared Remote Learning expectations with students and surveyed students technology needs. Students were provided digital options (Google Classroom) and non-digital (Packets) for two weeks. Students were given introduction and training to Google Classroom usage and navigation.
  - PCS provided training to teachers and staff about Remote Learning tools (Google Classroom and Zoom) and established Remote Learning work expectations.
- March 17-20 2020
  - PCS established our mentor check-in systems with students and families, and set-up tracking documents.
  - PCS worked with teachers and staff to plan and train for extended Remote Learning:
    - Technology to Students
    - Google Classroom Content
    - Instructional Strategies and Zoom
- March 23-April 1 2020:
  - PCS worked with teachers and staff to plan and train for extended Remote Learning:
    - Technology to Students
    - Google Classroom Content
    - Instructional Strategies and Zoom
  - PCS worked with families to prepare for Remote Learning Implementation
    - Email/Letter Communications
    - Zoom Meetings and Trainings for Families

■ Zoom Meetings and Training for Students

Week of March 30, 2020	Week of April 6, 2020	Week of April 13, 2020	Week of April 20, 2020	Week of April 27, 2020
Communication ● Letter/Email Communication ● Mentor - Student/Family Phone Tree ● Zoom Parent Meetings: Grade Level **Chunked Content:** ● Remote Learning Plans ● Zoom + Google Classroom: Overview	**Communication** ● Letter/Email Communication **Chunked Content:** ● Remote Learning Plans ● Zoom + Google Classroom: Usage Expectations	**Communication** ● Letter Communication ● Mentor - Student/Family Phone Tree ● Zoom Parent Meetings: Grade Level **Chunked Content:** ● Google Classroom: Usage Expectations ● Usage Expectations ● Zoom: Usage Expectations	**Communication** ● Letter Communication ● Mentor - Student/Family Phone Tree ● Zoom Parent Meetings: Grade Level **Chunked Content:** ● Google Classroom: Content Completion ● Zoom: Live Classes and Office Hours	**Communication** ● Letter Communication ● Mentor - Student/Family Phone Tree ● Zoom Parent Meetings: Grade Level **Chunked Content:** ● Google Classroom: Grading and Feedback ● Zoom: Live Classes and Office Hours
Student Expectations: ● Complete daily check-in ● Engage with mentor ● Attend grade level meetings	**Student Expectations:** ● Check Email	**Student Expectations:** ● Complete daily check-in ● Engage with mentor ● Attend assigned zoom hours; office hours ● Practice completing google assignments	**Student Expectations:** ● Complete daily check-in ● Engage with mentor ● Attend assigned zoom hours; office hours ● Complete google assignments and review feedback	**Student Expectations:** ● Complete daily check-in ● Engage with mentor ● Attend assigned zoom hours; office hours ● Complete google assignments and review feedback

Immediate and Ongoing Student Supports

Perspectives will make every effort for students to be successful during the period of Remote Learning. Students that have failed Q3 will receive additional support from school staff in order to gain ground in the areas that they are struggling with.

Students that are encountering challenges with the demands of remote learning will receive additional support from school staff in order to gain ground in the areas that they are struggling with.

Schools will continue to provide parent training and support on a weekly/bi-weekly basis via virtual zoom sessions and recorded videos in order to provide ongoing support to students..

School Counseling Services

Perspectives has social workers at each campus that are available during the school day to provide social emotional supports to students. Students can contact their school social worker in one of three ways: 1) Through contact via the social worker's school issued email address 2) Through contact via the general Perspectives social work school issued email group (socialworkers@pcsedu.org) or 3) Through calling the school and leaving a voicemail for the school social worker.

Additionally, Perspectives will communicate any and all available social emotional supports to students and families through e-mail updates.   Students who need social emotional supports from their social worker can receive this support via email, phone, or through teletherapy.

The Social Workers at each campus are:

Perspectives High School of Technology: Stephanie Young syoung@pcsedu.org
Perspectives Leadership Academy: Stephanie Young syoung@pcsedu.org
Perspectives Math and Science Academy: Elyssa Paulson epaulson@pcsedu.org
Perspectives Rodney D. Joslin: Rodnina Sims-Tate rsims-tate@pcsedu.org

Perspectives also has College Counselors at each campus available during the school day to provide college counseling support to students. Students can contact their school college counselor in one of two ways: 1) Through contact via the college counselors' school issued email address or 2) Through calling the school and leaving a voicemail for the school college counselor.

The College Counselors at each campus are:

Perspectives High School of Technology: Tynesha Parker tparker@pcsedu.org
Perspectives Leadership Academy: Stefan Fisher sfisher@pcsedu.org
Perspectives Math and Science Academy: Janee Choice jchoice@pcsedu.org
Perspectives Rodney D. Joslin: Dorienne Canada-Pendleton dpendleton@pcsedu.org

Students with Disabilities

Perspectives will ensure that to the extent possible and practical, students with disabilities will receive comparable services and supports during periods of remote learning. Each student will have an individualized remote learning plan that will be drafted in an IEP meeting with the IEP team. In addition, teachers are required to document all work and accommodations offered to students during periods of remote learning. Diverse Learners will be given remote learning work that is rooted in their IEP goals. Grading for diverse learners is subject to change per guidance from both federal and state agencies. Teachers will receive ongoing professional development focused on supporting SWDs on virtual platforms.

Related Service Providers will also provide services to the extent possible and practical. These services will be delivered via email, phone, or Zoom/Google Hangouts.

Individualized Education Plan meetings will continue to take place via Zoom or Google Hangouts. These meetings will be scheduled by the school's Case Manager at a time that is mutually agreed upon, whenever possible. IEP documentation will be sent via email if there is a signed consent on file. If no consent is on file, documentation will be mailed home. The Case Managers are the point of contact for special education at each campus. The Case Managers are:

Perspectives High School of Technology: Neal Schuch nschuch@pcsedu.org
Perspectives Leadership Academy: Chelsea Brozovich cbrozovich@pcsedu.org
Perspectives Math and Science Academy: Kelli Suh ksuh@pcsedu.org
Perspectives Rodney D. Joslin: Janet Lee jlee@pcsedu.org

STLS

Perspectives will ensure that students in temporary living situations will be given access to work during the period of remote learning. STLS Liaisons will work directly with families to make sure that homeless children and youth have all of the materials needed to complete assignments, to provide access to meals, and to ensure the safety and stability of these students. Every effort and support will be made to ensure that students have access and opportunity to participate and complete learning.   Meals can be picked up at each Perspectives campus, or can be delivered by arranging deliveries with familysupports@pcsedu.org. Perspectives will also continue to issue bus cards for STLS students.

The STLS Liaisons at each campus are:
- Perspectives Leadership Academy : Stacy Johnson
- Perspectives High School of Technology: Jamiila Meadows
- Perspectives Math and Science Academy: David Moreno
- Perspectives Rodney D. Joslin: Sedalia Allen

Remote Learning: Continued Student Engagement and Connection

The following outlines Perspectives' continued student engagement and connection plans:

Attendance: Attendance is the responsibility of students, mentors, school administrators, and office managers. Attendance will primarily be taken via GoogleForm. The attendance links will be sent by the PCS network to students and students will use the same link each day. Each remote learning day the form will be live between 7:00 a.m. and will close at 3:30 p.m. Students are encouraged to check-in every day using the form. Staff will support all students who are not able to use this system with alternatives that fit for the individual student. Weekly attendance will be reviewed and monitored as a way to identify students who are at risk during this time and may require additional support.

Support System: Attendance via Staff Touch Point: In the event that a student is unable, for whatever reason, to log-in to their survey, students may attend via a staff touch point (call, text, email, Google Classroom interaction, assignment engagement, etc).   Staff will submit attendance on the student behalf via the override built into the GoogleForm for these students.

Mentor Check-In Systems: All PCS students are assigned to an adult mentor group during Remote Learning.   Mentors perform weekly check-in with students via available means, and track and log student interactions. School leadership teams will review and monitor mentor tracking systems.

Social Emotional Supports for Mental Health and Wellbeing: Perspectives will ensure there are social emotional supports available for students' mental health and wellbeing. Please see the section on school counselling services for more information.

School Communication Plan

The school communication plan for Perspectives includes:

School Email: An attendance link will be sent daily, as well as communication links to reach out to staff.

Parent Email/Weekly: This email will include Important updates regarding school closures, contact information for all staff, as well as responses to frequently asked questions, and a link to do staff/student shout-outs.

Instruction: Expectations, Feedback, and Support: Daily Students Learning + Activity Expectations

6-8th Grade

	Weekly Minutes Goal	Learning Materials Communication Tool	Learning Platforms	Teacher- Student Communication Plan
ELA	180-210 Minutes	Tool: ● Google Classroom ● Zoom ● Youtube ● Summit Posting Frequency: Teachers will post weekly lessons on Mondays by 7:30 a.m.	● iXL ● Imagine Math ● Reading Plus ● Khan Academy ● Summit	**Student Feedback:** ● Teachers will provide written weekly feedback to students in Google Classroom on students' work (2-3 times a week). ● Teachers will provide students instruction and support via zoom content and office hours (2-3 times a week). ● Teachers will enter grades in PowerSchool weekly adhering to the [PCS Remote Learning Grading Policy]().
Math	180-210 Minutes			
Science	180-210 Minutes			
Social Science	180-210 Minutes			
ADL	60-140 Minutes			
Electives	60-140 Minutes			

9-12 Grade

	Weekly Minutes Goal	Learning Materials Communication Tool	Learning Platforms	Teacher- Student Communication Plan
ELA	210 Minutes	Tool: ● Google Classroom ● Zoom ● Youtube ● Summit Posting Frequency: Teachers will post weekly lessons on Mondays by 7:30 a.m.	● iXL ● Imagine Math ● Reading Plus ● Khan Academy ● Summit	**Student Feedback:** ● Teachers will provide written weekly feedback to students in Google Classroom on students' work (2-3 times a week). ● Teachers will provide students instruction and support via zoom content and office hours (2-3 times a week). ● Teachers will enter grades in PowerSchool weekly adhering to the [PCS Remote Learning Grading Policy]().
Math	210 Minutes			
Science	210 Minutes			
Social Science	210 Minutes			

Electives	140 Minutes			

Teachers	**Daily Minutes Goal**	**Assignments Expectations**	**Weekly Meetings**	**Special Education Teachers**

	● 120 Minutes of direct interaction with students by means of tutoring sessions, direct instruction, Zoom Office Hours, etc.
	
	● 120 Minutes of Planning/Professional Work Hours by means of providing students with resources, creating/ uploading videos for platforms, planning, office hours, mentor duties - ie: calling students, etc.
		● Two-Four assignments each week (45 -60 minutes each) with Instructional Resources posted by **Monday at 7:30 a.m.** (Resource Examples include - Teacher created Video, hyperlinks to Khan Video, Discussion Boards, PowerPoints, etc.)
		● Learning assignments should be aligned to quarter 4 standards (which can found by following your Q4 curriculum map found in the PCS curriculum folder)
		   ● Assignments should be varied each week: projects, enrichment, skills, direct instruction, etc.
		   ● Teachers are NOT responsible for creating hard copies of packets for students
			● Staff Meetings- 3:00 p.m.- Tuesdays
			● IL Check-Ins: Weekly
			● Content/Grade Level: Weekly
				Co-Teacher Responsibilities:
				● Modify Work
				● Assist with Grading
				
				Self-Contained Responsibilities:
				● Plan for self-contained classes using information to the left.

Non-Digital Remote Learning Plan

Bi-weekly Activity Packets for all Content Areas: Perspectives has created two-week packets filled with engagement activities for students to complete throughout the closure. Packets can be picked up at the main entrance lobby of each school Monday through Friday from 9:00 a.m. to 1:00 p.m. Students should reach out to teachers via phone for office hours and help/feedback on the work. Students should hold on to the packets until in person school resumes, or scan/take pictures of completed work and submit to teachers' email address.

School Day Student Support Plan

Digital Office Hours: Perspectives will have a staff member available on Google Meet during all hours of the school day 8:00 a.m. to 3:00 p.m. Students (using their PCS email addresses) or parents can join the link or call-in number to ask any questions they have for school staff.

Non-Digital Office Hours: Perspectives will have a staff member available by phone during all hours of the school day 8 to 3 p.m.. Students or Parents can call their school specific number to ask any questions they have for school staff.

Remote Learning Plan: Detail by School

School	Remote Learning Plan
Rodney D. Joslin	**Joslin Remote Learning Plan**
Perspectives Math and Science Academy	**MSA Remote Learning Plan**
Perspectives Middle Academy	**PMA Remote Learning Plan**
Perspectives PLC High Schools	**PLC Remote Learning Plan**